



City of Leander

**REQUEST FOR PROPOSAL  
LEASE OF GOLF CARTS  
ADDENDUM #1**

RFP No. S14-014

Addendum #: 1

Date: April 21, 2014

Please note the clarification and/or additional information for the solicitation referenced above.

**Modification: PART III, #3.13: City will accept a minimum five (5) gallon fuel tank on carts.**

1. **Q: Will carts require a permanent application for towing or a tow plate as an accessory?**  
A: No towing apparatus is required.
2. **Q: Is the City seeking a Standard Operating Lease, a Lease Purchase or a Tax Exempt Municipal Lease?**  
A: The City seeks pricing proposals for both lease and lease-purchase options on 36 month and 48 month terms. The City is a tax exempt municipality. If a lease structure is available that benefits this status please submit as such.
3. **Q: Will the City consider a trade-in on its existing fleet?**  
A: No. The fleet is currently leased and cannot be traded in.
4. **Q: Can a memory stick or flash drive be used with the response material instead of a CD?**  
A: Yes.

Approved by \_\_\_\_\_

Joy Simonton, Purchasing Agent

By the signatures affixed below, Addendum No. 1 is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED

\_\_\_\_\_  
Vendor

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.**